

INFORMATION CLAUSE ON THE PROCESSING OF PERSONAL DATA IN REGARD TO LEGAL ASSISTANCE SERVICES

As of May 25th 2018, the provisions of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (hereinafter „GDPR”) entered into force.

Therefore, in accordance with Article 13 (1) and (2) and Article 14 (1) and (2) of the GDPR, we inform you as follows:

1. Data Controller

The Controller of your personal data is Marek Plota conducting the business of RM Legal Kancelaria Radców Prawnych Marek Plota with its registered office in Wrocław (53-033) at Zwycięska 20A/204 (NIP (Tax Identification Number): 6181942280, REGON: 021876405) (hereinafter "Controller").

2. Purpose of personal data processing

Your personal data may be processed:

- a) in order to comply with a legal obligation to which the Controller is subject, consisting in particular of the legal assistance services provided by the Controller (attorney at law);
- b) for the purposes arising from the legitimate interests pursued by the Controller or a third party, in particular in order to establish, exercise and defend claims.

3. Legal basis for the processing of personal data

The legal basis for the processing of your personal data are:

- a) Article 6 (1)(c) of the GDPR in conjunction with Chapter 1A of the Act of 6 July 1982 on Attorneys at law (Journal of Laws of 2020, No. 75) to the extent in which the data is necessary to fulfill a legal obligation imposed on the Controller; and/or
- b) Article 6 (1)(f) of the GDPR insofar as the data is necessary to pursue the legitimate interests of the Controller or a third party.

4. Categories of personal data and their origin

The Controller obtains personal data from entities for which he provides legal assistance services or as a result of other circumstances connected with practising the profession of a attorney at law (including participation in judicial and administrative proceedings as an attorney).

Due to the provision of legal assistance services to his clients, the Controller may process personal data of natural persons, inter alia, in the following scope:

- a) name and surname, contact details;
 - b) role in judicial or administrative proceedings;
 - c) occupation and position;
- and other data necessary for the performance of the purposes of the data processing.

5. Data recipients and professional confidentiality

To the extent that it does not violate the obligation of professional confidentiality of an attorney at law, the recipients of your personal data may be:

- a) the Controller's suppliers, in particular entities providing IT and accounting services;
- b) entities related with the Controller personally or through equity.

The obligation of professional confidentiality of the Controller shall not cease in the case when the President of the Office for Personal Data Protection demands disclosure of the information obtained by the Controller in connection with the provision of legal assistance services.

6. Data recipients outside of the European Economic Area

Your personal data are not transferred to a third country or international organization outside of the European Economic Area.

7. Data retention period

Your personal data shall be stored for a period of 10 years from the end of the year in which the proceedings leading to the collection of personal data by the Controller as part of the exercise of attorney at law's profession were concluded or in which they were collected in connection with the provision of other forms of legal assistance provided by the Controller.

In the case of personal data the processing that is necessary for the purposes of legitimate interests of the Controller or a third party, your personal data may be stored for the period of the statute of limitations for damage claims, which is 10 years.

8. Rights of the data subject

You have the right to:

- a) access to the content of your data;
- b) restriction of your data processing;

to the extent in which the execution of your demands in this regard does not violate the Controller's obligation of professional confidentiality.

You also have the right to:

- a) rectification of your data;
- b) have your data erased;
- c) data portability.

9. Right to object the data processing

If your personal data is processed solely on the basis of a legitimate interest of the Controller, i.e. Article 6(1)(f) of the GDPR, you also have the right to object to such processing at any time, provided that there are no legitimate grounds for further processing of your personal data.

The right to object to the processing of data by the Controller does not apply in the case of personal data which the Controller has obtained in connection with the provision of legal assistance services.

10. Right to lodge a complaint with a supervisory authority

You have the right to lodge a complaint with a President of the Personal Data Protection Office if you consider that the processing of your personal data infringes the GDPR.

11. Nature of data provision

The processing of your personal data is related to a legal obligation of the Controller.

12. Automated individual decision-making, including profiling

Your personal data will not be automatically processed and will not be profiled.